APA Style Running Headers in Microsoft Word 2016

Running heads are required in APA style formatting. APA does not include the author’s name on each page, so the running head helps readers keep track of multiple pages of a paper. It is an abbreviated version of the paper’s title that appears in the upper left-hand corner of each page in all uppercase letters.


2. Enter the title of your paper in all capital letters to the left of the page number. In our example, ‘DEBATING THE VALUE OF HIGHER EDUCATION’.

3. After entering the title, tab the number 1 to the right side of the document by pressing the ‘Tab’ button on keyboard.
4. Select the 'Different First Page' option under 'Design'

Don’t panic when your formatting disappears. It is supposed to.
5. Now enter the running head for the first page of your document. Remember to include the words ‘Running head:’ before entering the title. In our example, ‘Running head: DEBATING THE VALUE OF HIGHER EDUCATION’. Next, tab to the right side of the document and enter ‘1’.

6. Select ‘Close Header and Footer’ in the toolbar at the topic, or double-click anywhere in the body of your paper to make the header functions disappear.
7. The header is complete. Note, each page has a consecutive number (see below images).

Running Head: DEBATING THE VALUE OF HIGHER EDUCATION

Stephens’ (2011) report argues that the higher education experience has declined in recent years; so much so, students are not being adequately taught the 21st century skills needed to succeed in professional careers (2011). We make reference to a study conducted in Academically Adrift: Limited Learning on College Campuses. Data results from the Collegiate Learning Assessment (CLA) and the National Survey of Student Engagement (NSSE) found no significant statistical gains in the higher-level learning skills for a large proportion of students (Vocational, 2011).

Stephens claims the study confirms his belief that higher education has lowered its academic teaching standards. Colleges and universities are not teaching students important skills in critical thinking.

DEBATING THE VALUE OF HIGHER EDUCATION

ASU’s President Michael Crow believes society should continue to do so, and in exchange, higher education must realign itself to meet the changing needs of our nation. He has challenged the status quo by eliminating the department-based model, characteristic of most universities, and replaced it with large, problem-focused interdisciplinary research centers. His vision is to build a new American university for the twenty-first century by meeting two important obligations, equity of access and research excellence (interview, July, 2018).

Crow says those who argue higher education is no longer worth it (like Dale J. Stephens), reflect a growing national trend that undermines the egalitarian principles of our national identity and weakens our global economic competitiveness. He believes a tripartite approach - high-quality, interdisciplinary research, broad access to students, and the university’s commitment to meet the needs of the local community.
DEBATING THE VALUE OF HIGHER EDUCATION

References

